



Redlands Rotary Vehicle Commitment Form

Company/Organization _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Email _____

Phone _____ Fax _____

Vehicle Type	Width (ft)	Length (ft)	Height (ft)	Will be Trailored?

Please describe any special accommodations that will need to be made for your vehicles (wide turns, space need at entrance, etc.)

Individuals who will be staffing the event must not have been convicted of a felony.

Name of Individuals Staffing the Event	Cell Phone

All vehicle registrations include 2 meal vouchers. Additional meal vouchers can be obtained for \$3 at the event.

Additional Sponsorship or Donation	Donation Description (Raffle Prizes or Other)
<p>Sponsorship Levels</p> <p><input type="checkbox"/> Tow Truck—\$200</p> <p><input type="checkbox"/> Crane—\$500</p> <p><input type="checkbox"/> Bulldozer—\$1000</p> <p><input type="checkbox"/> Other—_____</p>	

E-mail this completed form to jefffrazier@live.com or fax it to Jeff Frazier at 909-798-7602.

When submitting this form, please provide your proof of insurance.

By submitting this form you affirm that you have read the Statement of Policies and agree to abide by them.



Demonstration Information Form

If you are interested in giving a demonstration please fill out this form and submit it with your Vehicle Commitment Form.

Space Needed _____

Time Needed _____

How many times would you like to demo? _____

How many TATE volunteers do you need to help? _____

Please provide a description of the demonstration

Please let us know about any additional considerations of the demo, particularly safety concerns

Statement of Policies and Responsibilities for Non-vehicle Exhibitors

1. Please be punctual at all times including set up (7:30-8:30 AM), take down (2:00 PM), shift relief, etc.
2. Please participate fully in the Touch-A-Truck Event. This includes interacting with attendees, remaining at the event until closing and keeping a responsible adult employee (or person in a position of authority) near your exhibit at all times.
3. Note that there will likely not be shade or cover in your assigned exhibition area. We suggest you bring a canopy and chairs at a minimum. Electrical hookups are VERY limited and will be apportioned to the first registered exhibitors until gone. We suggest you plan to participate without hookups. Generators are permitted with prior approval. We will provide ample bottled water and lunch vouchers to you and we have volunteers to provide periodic breaks for your staff If needed.
4. Please refrain from flashing lights or making loud, disturbing noises during our "No Noise Ninety Minutes" from 9:00 AM to 10:30 AM to accommodate our visitors for whom such things may be upsetting.
5. Please strive to be courteous to all associated with this event, whether staff, volunteer, other vendors or attendees.
6. Please make an effort to keep your area neat and free of garbage. Exhibitors are responsible for keeping their site in the same condition as when they arrived.
7. Please be modest in language and attire. Remember that this is a family event and there will be many children in attendance. Please identify your staff through a uniform if your organization has one.
8. Ensure that your organization's contact person is available to the TATE staff at all times, whether in person or by phone.
9. GIVEAWAYS ARE WELCOMED AND ENCOURAGED. Feel free to distribute business cards and to discuss your work with attendees.
10. No pets are allowed. Licensed service animals only.
11. No alcohol and/or other intoxicants, nor the use of tobacco products are permitted during the event.
12. Any incidents or accidents during the event need to be handled by a Touch-A-Truck staff member, University of Redlands Security, or emergency services personnel. If any issues arise, locate a Touch-A-Truck staff member, Paramedic, or a Peace Officer immediately.
13. By your participation, you warrant that your business, organization, and/or you as an individual possess comprehensive liability insurance as required by state and local statute. You may be required to provide a Certificate of Insurance that lists the University, its Officers, Employees, and Trustees as additional insured on a primary and non-contributory basis in the amount of \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate. You also agree to hold harmless Rotary Club of Redlands, the Redlands Rotary Club Foundation, the University of Redlands, it's employees, members, staff and/or volunteers harmless for any loss or injury which may occur.
14. Rotary Club of Redlands and/or the University of Redlands may prohibit or terminate any exhibit, demonstration, or activity which creates any condition deemed unsafe for the participants, property, and/or volunteers **OR** do not conform to the needs, purpose, and/or goals of the Rotary Club of Redlands Touch-A-Truck event.

As an authorized representative of the above organization or entity, I agree to abide by all of the above terms, conditions, and requirements for participation in the Touch-A-Truck Event.

SIGNATURE _____

DATED _____

PRINTED NAME _____

Please fax this completed registration form and any other documents to (909) 792-9511 or email them to trucks@redlandsrotary.org no later than June 2, 2017. If you have questions, please e-mail trucks@redlandsrotary.org or call (909) 792-9595.

Please indicate any sponsorship or additional donation amount here: _____

Thank you for your support for the charitable initiatives of Rotary Club of Redlands and our nonprofit partners. Make checks payable to "Redlands Rotary Foundation." Redlands Rotary Foundation is a I.R.S. 501(c)3 organization.

The Touch-A-Truck Team

Rev. 4/21/2017