



TOUCH-A-TRUCK FOOD TRUCK REGISTRATION FORM

June 8, 2019 Ted Runner Stadium Parking Lot, University of Redlands
At the northeast corner of University Ave. and Brockton St. in Redlands

Company/Organization Name _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Email _____

Phone _____ Fax _____

Please tell us what kind of food you serve:

Please list the names of the people from your organization who will be staffing this event (Convicted felons prohibited):

Name

Cell Phone No.

Please share any additional facts or needs you have about your truck and this event, or any special provisions or accommodations you might need at the event (water, power, space, etc.). Also, please let us know the details of any policies you have in place for financial support of charitable events of this nature (flat donation, sharing a percentage of event sales, etc.):

Event volunteers will be given food vouchers to be redeemed at the food truck of their choice which the operators will turn in to Rotary Club at the end of the event for reimbursement at \$7.50 per voucher. You may want to create a "Volunteer Special Meal Deal" in anticipation of this traffic. Please fill out and return BOTH sides of this form as soon as possible, and **you MUST provide us with a copy of your current and valid Health Department certificate no later than May 17, 2019.**

Fax to 909-792-9511 or email to trucks@redlandsrotary.com.

If you have any questions or concerns, please send us an email or call or text Jim Nolin at 951-237-3453.

Thank you very much for your participation in this event in support of the YMCA of the East Valley "Safety Around Water" program, the Redlands Rotary Club Foundation, and the other charitable initiatives of our event partners and other non-profit associates!

Statement of Policies and Responsibilities for Food Truck Operators

1. Please be punctual at all times including set up (7:30-8:30 AM), take down (2:00 PM), shift relief, etc.
2. Please participate fully in the Touch-A-Truck Event. This includes interacting with attendees, remaining at the event until closing and keeping a responsible adult employee (or person in a position of authority) near your truck at all times.
3. Note that there will likely not be shade or cover in your assigned exhibition area. Electrical hookups are VERY limited and will be apportioned to the first registered exhibitors until gone. We suggest you plan to participate without hookups if at all possible. Generators are permitted with prior approval.
4. Please refrain from flashing lights or making loud, disturbing noises during our "No Noise Ninety Minutes" from 9:00 AM to 10:30 AM to accommodate our visitors for whom such things may be upsetting.
5. Please strive to be courteous to all associated with this event, whether staff, volunteer, other vendors or attendees.
6. Please make an effort to keep your area neat and free of garbage. Exhibitors are responsible for keeping their site in the same condition as when they arrived.
7. Please be modest in language and attire. Remember that this is a family event and there will be many children in attendance. Please identify your staff through a uniform if your organization has one.
8. Ensure that your organization's contact person is available to the TATE staff at all times, whether in person or by phone.
9. GIVEAWAYS ARE WELCOMED AND ENCOURAGED. Feel free to distribute business cards and to discuss your business with attendees.
10. No pets are allowed. Licensed service animals only.
11. No alcohol and/or other intoxicants, nor the use of tobacco products are permitted during the event.
12. Any incidents or accidents during the event need to be handled by a Touch-A-Truck staff member, University of Redlands Security, or emergency services personnel. If any issues arise, locate a Touch-A-Truck staff member, Paramedic, or a Peace Officer immediately.
13. We require EVERY entity or organization that has a physical presence at Touch-A-Truck to carry comprehensive general liability insurance **and return a Certificate of Insurance with this application**. Comprehensive liability insurance must list the University of Redlands, its Officers, Employees, and Trustees as **additional insured on a primary and non-contributory basis**. A certificate of insurance should be issued by the carrier in the amount of **\$1,000,000 for each occurrence and \$2,000,000 for general aggregate**. If you are bringing a motor vehicle for the purposes of the activity, vehicle insurance is required. If you are bringing workers on campus for the event, workers compensation insurance is required at the state mandated limits. By submitting this registration form, you indicate you also agree to hold harmless Rotary Club of Redlands, the Redlands Rotary Club Foundation, the University of Redlands, its employees, members, staff and/or volunteers harmless for any loss or injury which may occur.
14. Rotary Club of Redlands and/or the University of Redlands may prohibit or terminate any exhibit, demonstration, or activity which creates any condition deemed unsafe for the participants, property, and/or volunteers **OR** do not conform to the needs, purpose, and/or goals of the Rotary Club of Redlands Touch-A-Truck event.

As an authorized representative of the above organization or entity, I agree to abide by all of the above terms, conditions, and requirements for participation in the Touch-A-Truck Event.

SIGNATURE

DATED

PRINTED NAME

Please fax this completed registration form and any other documents to (909) 792-9511 or email them to trucks@redlandsrotary.org as soon as possible. If you have questions, please e-mail trucks@redlandsrotary.org or call or text Jim Nolin at (951) 237-3453.

Please indicate any sponsorship or additional donation amount here: _____

Thank you for your support for the charitable initiatives of Rotary Club of Redlands and our nonprofit partners. Make checks payable to "Redlands Rotary Foundation." Redlands Rotary Foundation is a I.R.S. 501(c)3 organization.